



KITCHENS BEDROOMS BATHROOMS



# Application form to NTG Industry Standards Register (Kitchen Installer)

Individuals proving competence in their industry

This application form is for Kitchen Installers wishing to register on the NTG Industry Standards Register (ISR) in order to demonstrate to their customer's, employers and peer they are competent to undertake kitchen installation and *get it right first time*. Please fill out this application form in CAPITAL LETTERS and using black ink and return with all required documents to:

**NAPIT Services Limited, ISR Section**, 4th Floor Mill 3, Pleasley Vale Business Park, Mansfield, Nottinghamshire NG19 8RL

If you have any problems filling in this form please contact us on **01623 819092**

### Sponsor details

Sponsor name		Sponsor company Trading name
Title (Mr/Mrs/Miss/Ms/other)		
Surname		NTG Sponsor registration Number
Forename(s)		

### Additional Sponsor Information if not registered with the NTG (Sole trader also fill this section)

Self employed	Partnership	Incorporated	Limited Company
Building number or name		Main contact (If different from above)	
Address		Position held	
Town		Name of organisation registered with that regularly inspect (i.e. NAPIT , TrustMark or REAL)	
County			
Post code		Email address	
Office phone number		Mobile phone number	
Office Fax number		Web site	
Number of years trading		Number of Kitchens fitted annually	

## NTG Industry Standards Register

NAPIT Services Ltd, ISR Section, 4<sup>th</sup> Floor Mill 3, Pleasley Vale Business Park, Mansfield, Nottinghamshire NG19 8RL

Tel: 01623 819092 Fax: 0870 444 1427 Web: [www.napit.org.uk](http://www.napit.org.uk) Web: [www.KBBNTG.com](http://www.KBBNTG.com) Email: [EAScheme@napit.org.uk](mailto:EAScheme@napit.org.uk)



Validation of applicant (All applicants)	
To register on the <b>NTG ISR</b> you must supply <b>two</b> passport sized photographs (with your name written clearly on the back) with this application form. You must also answer the following declarations	
Please complete the following details and attach photographs.	
Have you ever been found to be at fault as a result of disciplinary proceedings or customer complaint investigation by any Registration Scheme, Professional Body, Trade Association or similar organisation?	YES / NO
Have you ever been refused membership of any Registration Scheme, Professional Body, Trade Association or similar organisation?	YES / NO
Have you ever been suspended or removed from the membership of any Registration Scheme, Professional Body, Trade Association or similar organisation.	YES / NO
If you have answered YES to any of the above questions please provide details on a separate sheet indicating any mitigating circumstances that we should take into account in order to consider your application.	

Terms and conditions	
<ol style="list-style-type: none"> <li>You must comply with any guidance provided by NAPIT and NTG in particular the scheme rules.</li> <li>You must at all times preserve the reputation and integrity of the NAPIT Scheme and NTG. You must not engage in any activity or practice which may result in public criticism of NTG or NAPIT.</li> <li>You must use best endeavours to promote awareness of NTG ISR and NAPIT to customers and industry.</li> <li>This agreement may be suspended or terminated by immediate written notice to you if: <ol style="list-style-type: none"> <li>Your employer (if applicable) goes into liquidation or an administrative receiver and manager or administrator is appointed for you or your assets or you enter into a voluntary arrangement with your creditors or suffer any similar insolvency process or process which affords you protection from your creditors;</li> <li>You commit a breach of this Agreement and, following our disciplinary processes, we conclude that this agreement should be withdrawn;</li> </ol> </li> <li>Your Membership fees are for a full 12 month period regardless of your trading status and are non-refundable.</li> <li>Termination of this Agreement will not affect any existing rights and/or claims that we may have against you, and will not relieve you from fulfilling your obligations which accrued prior to termination.</li> </ol>	<ol style="list-style-type: none"> <li>If for whatever reason this Agreement terminates, to protect the reputation of NTG or NAPIT and ensure its continued operation: <ol style="list-style-type: none"> <li>You must immediately cease any use of our trademarks.</li> <li>You must not purport to be associated with the NAPIT Scheme and must not make negative comments about NAPIT or NTG.</li> </ol> </li> <li>NAPIT may enjoy the benefit and enforce the terms of [this Agreement] [Clause 6] in accordance with the provisions of the Contracts (Rights of Third Parties) Act 1999.</li> <li>Please note that in signing this agreement you give permission to NAPIT to carry relevant checks and monitoring on your Installation activities as required by the NAPIT and NTG.</li> <li>NAPIT will handle your data in accordance with the Data Protection Act 1998. Data will be used for registration purposes and your details may be shared with NTG or NTG appointed licensed register holders if it is relevant to your status. NAPIT Registration will share your data within the NAPIT Group of companies.</li> <li>By signing this licence you are confirming your agreement to the declarations listed below.</li> <li>I agree to my contact details being shared with the magazine editor.</li> </ol>

Applicant declaration	
<p>I certify to the best of my knowledge that all the information I have given in this form is correct at the time of its submission and I agree to notify NAPIT of any changes in writing. I understand that any inaccurate statement or omissions may disqualify me from registration with the NTG ISR.</p> <p>I confirm that I will continue to ensure that I am covered with appropriate professional insurances at all times.</p>	<p>I agree to abide by the NTG ISR rules. I agree to visit the NAPIT and NTG website on a regular basis to ensure that I make myself aware of any changes within our industry.</p>
Applicant signature	Date

Payment			
To register with NAPIT for the NTG ISR, payment must be provided with this application.			
Payment to be made by cheque by credit/debit card or direct debit			
Please tick the appropriate box to calculate your payment (all prices below are inclusive of VAT)			
ISR Annual membership fee	£96.60	(£84.00 + VAT)	
12 monthly direct debits with the first included in this application by cheque or card	£8.05 / month	(£7.00 + VAT / month)	
Total		£	
<b>Either</b>	I enclose a cheque made payable to <b>NAPIT SERVICES LIMITED</b> for		
	£		
<b>Or</b>	Please debit my MasterCard / Visa Card / Switch, Delta or Solo the sum of		
	£		
Card Number			
Expiry Date		Start Date (if shown)	
Security Code (3 digits on back)		Issue Number (if applicable)	
Card Holder's Signature			
Date			

You can also make a payment by credit/debit card by calling NAPIT offices on 01623 819092

Checklist			
Please tick the boxes as appropriate to show you have enclosed the necessary items			
CRB report		Declarations signed (on page 3)	
2 passport sized photographs (name written on back)			
Cheque enclosed.....	OR	Card payment mandate above completed	
If you are not a member of a recognised professional body, tick here to be contacted by NAPIT to discuss joining and taking advantage of the special NTG membership rates and starts self certifying to the building regulations.			



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