

## The scope of the scheme

The scope of the ventilation scheme is detailed in the statutory instrument 2006 No 652 as follows:

'Installation of an air conditioning or ventilation system in an existing dwelling, which does not involve work on systems shared with other dwellings'

## Notifiable works

The installation or replacement of ventilation systems, air conditioning systems and associated controls will usually require commissioning and will therefore need to be notified.

## Qualification requirements

Applicants wishing to join the ventilation scheme may do so without qualifications provided that they can show evidence of previous relevant experience, can pass an on-site assessment and take actions raised during that assessment.

You must also pass a series of short on-line exams by logging onto [www.applied-energy.com/cpd](http://www.applied-energy.com/cpd) It is FREE to register and sit these exams and you may continue to attempt them until you pass, all supporting literature is available to read on this website before completing the exams. A certificate for each exam should then be forwarded to NAPIT along with your application. These exams are ascertain your knowledge and capabilities of installing ventilation systems along with your awareness of dangers to consider.

## Ventilation systems

Applicants must provide any relevant qualifications held or complete a recognised CPD task and submit this as evidence.

## Air conditioning

Applicants must hold an NVQ level 3 (such as C&G 6017) or equivalent. A certificate covering the safe handling of refrigerant gases is also required.

## Other requirements:

Applicants will be required to satisfy the following requirements:

**Insurance** – £2m Public Liability Insurance.

**Instruments** – there must be access to sufficient instruments to carry out tests relevant to the scope of work carried out by the applicant.

**Technical Reference Documents** – individuals should hold or have access to the technical documents relevant to the type of work carried out.

## Inspection Requirements:

All applicants will be assessed by NAPIT Inspectors to ensure the work activity is being carried out competently before being allowed into the scheme. The assessment will confirm operative competence by assessing work carried out on-site and checking individual knowledge. The systems in place for administering and controlling the activity will also be assessed.